

# Incorporated Society Ru Statutory Declaration



\*10048485940\*



The Incorporated Societies Act 1908 (Sections 7 and 21)  
This form is available online at [www.societies.med.govt.nz](http://www.societies.med.govt.nz)

Use this form when submitting an application to incorporate a society OR when a society files an alteration to its rules.

Name of Society

ROTARY CLUB OF WANGANUI INCORPORATED

Society Number

WN855055

I, KATHRYN MARGARET WOOD SMITH (name of person making declaration)  
of WANGANUI, LECTURER (residential address)

do solemnly and sincerely declare that:

1. I am a member of / ~~solicitor to (delete one)~~ the above society, and
2. The attached ~~rules /~~ alteration to the rules (delete one) comply with section 6 of the Incorporated Societies Act 1908 (see below for list of criteria), and  
~~Either (this option applies to applications to incorporate a society & delete if not applicable)~~
3. ~~The majority of members of the society consent to this application for incorporation~~  
~~Or (this option applies for alterations to existing rules of an incorporated society & delete if not applicable)~~
4. The alteration to the rules has been made in accordance with the rules of the society

And I make the solemn declaration conscientiously believing the same to be true and by virtue of the provisions of the Oaths and Declarations Act 1957.

Declared at WANGANUI (place)

this 23rd (day) name of society member / solicitor KATHRYN MARGARET WOOD SMITH  
day of May (month) Signature of society member / solicitor [Signature]  
20 05 (year)

before me: [Signature] Solicitor / Justice of the Peace / other person authorised to take a Statutory Declaration  
(delete as applicable)

Peter D. Brown  
Solicitor  
Wanganui

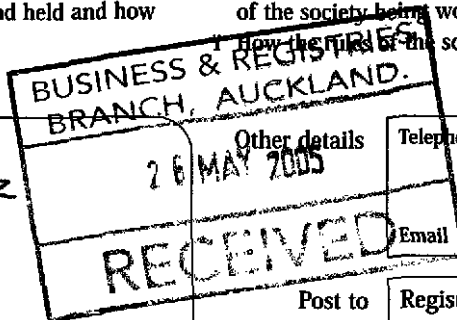
Note: Section 6 of the Incorporated Societies Act 1908 requires a society's rules to include the following:

- i The name of the society (ending with the word Incorporated)
- i The objects for which the society is established
- i How people become members of the society and stop being members of the society
- i How meetings of the society will be called and held and how voting will take place
- i How officers of the society will be appointed
- i How the society's funds will be controlled and invested
- i The powers (if any) that the society has to borrow money
- i How any property of the society will be distributed in the event of the society being wound up, and
- i How the rules of the society can be altered.

Completed by

Name and postal address

Horsley Christie  
Lawyers  
P.O. Box 655  
WANGANUI



Other details

Telephone

06-3454534

Email

Post to

Registrar of Incorporated Societies  
Ministry of Economic Development  
Private Bag 92061  
Auckland Mail Centre 1020

No. WN855055

IN THE MATTER of the Incorporated Societies Act 1908

AND

IN THE MATTER of Rotary Club of Wanganui Incorporated ("the Society")

PRESENTED BY: Peter Dennis Brown  
Solicitor  
Wanganui

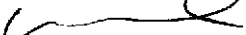
TO: The District Registrar of Incorporated Societies


**TAKE NOTICE** that the Rules of the abovenamed Society were altered at a Special General Meeting of the Society held at Wanganui on 23 May 2005 and such alteration was effected by total replacement of the existing Rules, such new Rules being annexed hereto marked with the letter "A".

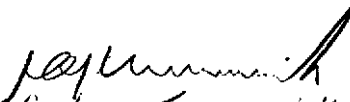
DATED this 23 day of May 2005

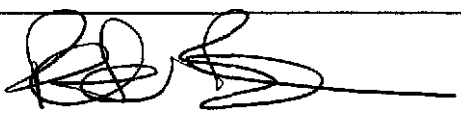
**Applicant Members**

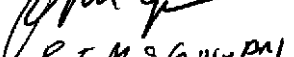
**Witness(es)**

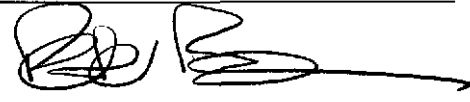
Signature:   
Full name: WILLIAM H. WOOD  
Occupation: FARMER  
Address: R. 2-E WANGANUI.

Signature:   
Full name: Peter D. Brown  
Occupation: Solicitor  
Address: Wanganui


Signature:   
Full name: Colin John Whitlock  
Occupation: Chief Executive  
Address: 67 Springvale Rd Wanganui

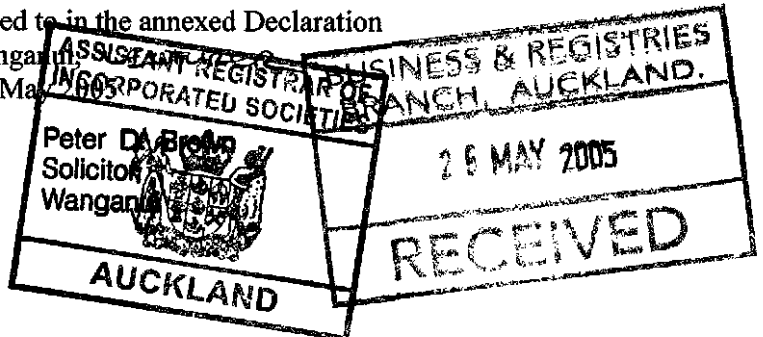
Signature:   
Full name: Peter D. Brown  
Occupation: Solicitor  
Address: Wanganui

Signature:   
Full name: RIMA GOWARI  
Occupation: CIVIL ENGINEER  
Address: 11 Nathan St, Wanganui

Signature:   
Full name: Peter D. Brown  
Occupation: Solicitor  
Address: Wanganui

THIS is the Notice of Alteration of Rules referred to in the annexed Declaration of KATHRYN MARGARET WOOD ~~SMITH~~ of Wanganui, declared before me at Wanganui this 23 day of May 2005.

  
A Solicitor of the High Court of New Zealand  
PB-051315-26-D2-V1



Peter D. Brown  
Solicitor  
Wanganui

"A"

**\*Constitution of the Rotary Club of Wanganui Incorporated**

A  
KATHLEEN MARGARET WOODS  
declared at  
23  
Nov  
05  
Declaration of  
EMPH

**Article 1 Definitions**

As used in this constitution, unless the context otherwise clearly requires, the words in this article shall have the following meanings:

1. Board: The Board of Directors of this club.
2. Bylaws: The bylaws of this club.
3. Director: A member of this club's Board of Directors.
4. Member: A member, other than an honorary member, of this club.
5. RI: Rotary International.
6. Year: The twelve-month period which begins on 1 July.

**Article 2 Name**

The name of this organization shall be Rotary Club of Wanganui Incorporated  
(Member of Rotary International)

**Article 3 Locality of the Club**

The locality of this club is as follows: Wanganui

**Article 4 Object**

The Object of Rotary is to encourage and foster the ideal of service as a basis of worthy enterprise and, in particular, to encourage and foster:

*First.* The development of acquaintance as an opportunity for service;

*Second.* High ethical standards in business and professions; the recognition of the worthiness of all useful occupations; and the dignifying of each Rotarian's occupation as an opportunity to serve society;

*Third.* The application of the ideal of service in each Rotarian's personal, business, and community life;

*Fourth.* The advancement of international understanding, goodwill, and peace through a world fellowship of business and professional persons united in the ideal of service.

**Article 5 Meetings**

**Section 1 – Regular Meetings.**

- (a) *Day and Time.* This club shall hold a regular meeting once each week on the day and at the time provided in the bylaws.
- (b) *Change of Meeting.* For good cause, the board may change a regular meeting to any day during the period commencing with the day following the preceding regular meeting and ending with the day preceding the next regular meeting, or to a different hour of the regular day, or to a different place.
- (c) *Cancellation.* The board may cancel a regular meeting if it falls on a legal holiday or in case of the death of a club member, or of an epidemic or of a disaster

\* The bylaws of Rotary International provide that each club admitted to membership in RI shall adopt this prescribed standard club constitution.

affecting the whole community, or of an armed conflict in the community which endangers the lives of the club members. The board may cancel not more than four regular meetings in a year for causes not otherwise specified herein provided that this club does not fail to meet for more than three consecutive meetings.

**Section 2 – Annual Meeting.** An annual meeting for the election of officers shall be held not later than 31 December as provided in the bylaws.

## **Article 6 Membership**

**Section 1 – General Qualifications.** This club shall be composed of adult persons of good character and good business and professional reputation.

**Section 2 – Kinds.** This club shall have two kinds of membership, namely: active and honorary.

**Section 3 – Active Membership.** A person possessing the qualifications set forth in article 5, section 2 of the RI constitution may be elected to active membership in this club.

**Section 4 – Transferring or Former Rotarian.** A member may propose to active membership a transferring member or former member of a club, if the proposed member is terminating or has terminated such membership in the former club due to no longer being engaged in the formerly assigned classification of business or profession within the locality of the former club or the surrounding area. The transferring or former member of a club being proposed to active membership under this section may also be proposed by the former club. The classification of a transferring or former member of a club shall not preclude election to active membership even if the election results in club membership temporarily exceeding the classification limits.

**Section 5 – Dual Membership.** No person shall simultaneously hold active membership in this and another club. No person shall simultaneously be a member and an honorary member in this club. No person shall simultaneously hold active membership in this club and membership in a Rotaract club.

**Section 6 – Honorary Membership.**

(a) **Eligibility for Honorary Membership.** Persons who have distinguished themselves by meritorious service in the furtherance of Rotary ideals and those persons considered friends of Rotary for their permanent support of Rotary's cause may be elected to honorary membership in this club. The term of such membership shall be as determined by the board. Persons may hold honorary membership in more than one club.

(b) **Rights and Privileges.** Honorary members shall be exempt from the payment of admission fees and dues, shall have no vote, and shall not be eligible to hold any office in this club. Such members shall not hold classifications, but shall be entitled to attend all meetings and enjoy all the other privileges of this club. No honorary member of this club is entitled to any rights and privileges in any other club, except for the right to visit other clubs without being the guest of a Rotarian.

**Section 7 – Holders of Public Office.** Persons elected or appointed to public office for a specified time shall not be eligible to active membership in this club under the classification of such office. This restriction shall not apply to persons holding positions or offices in schools, colleges, or other institutions of learning or to persons who are elected or appointed to the judiciary. Members who are elected or appointed

to public office for a specified period may continue as such members in their existing classifications during the period in which they hold such office.

**Section 8 – Rotary International Employment.** This club may retain in its membership any member employed by RI.

## **Article 7 Classifications**

### **Section 1 – General Provisions.**

- (a) *Principal Activity.* Each member shall be classified in accordance with the member's business or profession. The classification shall be that which describes the principal and recognized activity of the firm, company, or institution with which the member is connected or that which describes the member's principal and recognized business or professional activity.
- (b) *Correction or Adjustment.* If the circumstances warrant, the board may correct or adjust the classification of any member. Notice of a proposed correction or adjustment shall be provided to the member and the member shall be allowed a hearing thereon.

**Section 2 – Limitations.** This club shall not elect a person to active membership from a classification if the club already has five or more members from that classification, unless the club has more than 50 members, in which case, the club may elect a person to active membership in a classification so long as it will not result in the classification making up more than 10 percent of the club's active membership. Members who are retired shall not be included in the total number of members in a classification. The classification of a transferring or former member of a club shall not preclude election to active membership even if the election results in club membership temporarily exceeding the above limitations. If a member changes classification, the club may continue the member's membership under the new classification notwithstanding these limitations.

## **Article 8 Attendance**

**Section 1 – General Provisions.** Each member should attend this club's regular meetings.

A member shall be counted as attending a regular meeting if the member is present for at least 60 percent of the meeting, or is present and is called away unexpectedly and subsequently produces evidence to the satisfaction of the board that such action was reasonable, or makes up for an absence in any of the following ways:

- (a) *14 Days Before or After the Meeting.* If, within fourteen (14) days before or after the regular time for that meeting, the member
  - (1) attends at least 60 percent of the regular meeting of another club or of a provisional club; or
  - (2) attends a regular meeting of a Rotaract or Interact club, Rotary Community Corps, or Rotary Fellowship or of a provisional Rotaract or Interact club, Rotary Community Corps, or Rotary Fellowship; or
  - (3) attends a convention of RI, a council on legislation, an international assembly, a Rotary institute for past and present officers of RI, a Rotary institute for past, present, and incoming officers of RI, or any other meeting convened with the approval of the board of directors of RI or the president of RI acting on behalf of the board of directors of RI, a Rotary multizone conference, a meeting of a

- committee of RI, a Rotary district conference, a Rotary district assembly, any district meeting held by direction of the board of directors of RI, any district committee meeting held by direction of the district governor, or a regularly announced intercity meeting of Rotary clubs; or
- (4) is present at the usual time and place of a regular meeting of another club for the purpose of attending such meeting, but that club is not meeting at that time or place; or
  - (5) attends and participates in a club service project or a club-sponsored community event or meeting authorized by the board; or
  - (6) attends a board meeting or, if authorized by the board, a meeting of a service committee to which the member is assigned; or
  - (7) participates through a club website in an interactive activity requiring an average of 30 minutes of participation.

When a member is outside the member's country of residence for more than fourteen (14) days, the time restriction shall not be imposed so that the member may attend meetings in another country at any time during the travel period, and each such attendance shall count as a valid make-up for any regular meeting missed during the member's time abroad.

- (b) *At the Time of the Meeting.* If, at the time of the meeting, the member is
- (1) traveling with reasonable directness to or from one of the meetings specified in sub-subsection (a) (3) of this section; or
  - (2) serving as an officer or member of a committee of RI, or a trustee of The Rotary Foundation; or
  - (3) serving as the special representative of the district governor in the formation of a new club; or
  - (4) on Rotary business in the employ of RI; or
  - (5) directly and actively engaged in a district-sponsored or RI- or Rotary Foundation-sponsored service project in a remote area where making up attendance is impossible; or
  - (6) engaged in Rotary business duly authorized by the board which precludes attendance at the meeting.

**Section 2 – *Extended Absence on Outposted Assignment.*** If a member will be working on an outposted assignment for an extended period of time, attendance at the meetings of a designated club at the site of the assignment will replace attendance at the regular meetings of the member's club, provided there is a mutual agreement between the two clubs.

**Section 3 – *Excused Absences.*** A member's absence shall be excused if

- (a) the absence complies with the conditions and under circumstances approved by the board. The board may excuse a member's absence for reasons which it considers to be good and sufficient.
- (b) the aggregate of the member's years of age and years of membership in one or more clubs is 85 years or more and the member has notified the club secretary in writing of the member's desire to be excused from attendance and the board has approved.

**Section 4 – *RI Officers' Absences.*** A member's absence shall be excused if the member is a current officer of RI.

**Section 5 – Attendance Records.** Any member whose absences are excused under the provisions of sections 3 or 4 of this article shall not be included in the membership figure used to compute this club's attendance nor shall such absences or attendances be used for that purpose.

## **Article 9 Directors and Officers**

**Section 1 – Governing Body.** The governing body of this club shall be the board constituted as the bylaws may provide.

**Section 2 – Authority.** The board shall have general control over all officers and committees and, for good cause, may declare any office vacant.

**Section 3 – Board Action Final.** The decision of the board in all club matters is final, subject only to an appeal to the club. However, as to a decision to terminate membership, a member, pursuant to article 11, section 6, may appeal to the club, request mediation, or request arbitration. If appealed, a decision of the board shall be reversed only by a two-thirds vote of the members present, at a regular meeting specified by the board, provided a quorum is present and notice of the appeal has been given by the secretary to each member at least five (5) days prior to the meeting. If an appeal is taken, the action taken by the club shall be final.

**Section 4 – Officers.** The club officers shall be a president, a president-elect, and one or more vice-presidents, all of whom shall be members of the board, and a secretary, a treasurer, and a sergeant-at-arms, who may or may not be members of the board as the bylaws shall provide.

**Section 5 – Election of Officers.**

(a) *Terms of Officers other than President.* Each officer shall be elected as provided in the bylaws. Except for the president, each officer shall take office on 1 July immediately following election and shall serve for the term of office or until a successor has been duly elected and qualified.

(b) *Term of President.* The president shall be elected as provided in the bylaws, not more than two (2) years but not less than eighteen (18) months prior to the day of taking office and shall serve as president-nominee upon election. The nominee shall take the title of president-elect upon the election of a successor. The president shall take office on 1 July and shall serve a period of one (1) year or until a successor has been duly elected and qualified.

(c) *Qualifications.* Each officer and director shall be a member in good standing of this club. The president-elect shall attend the district presidents-elect training seminar and the district assembly unless excused by the governor-elect. If so excused, the president-elect shall send a designated club representative who shall report back to the president-elect. If the president-elect does not attend the presidents-elect training seminar and the district assembly and has not been excused by the governor-elect or, if so excused, does not send a designated club representative to such meetings, the president-elect shall not be able to serve as club president.

## **Article 10 Admission Fees and Dues**

Every member shall pay an admission fee and annual dues as prescribed in the bylaws, except that any transferring or former member of another club who is accepted into

membership of this club pursuant to article 6, section 4 shall not be required to pay a second admission fee.

#### **Article 11 Duration of Membership**

**Section 1 – *Period.*** Membership shall continue during the existence of this club unless terminated as hereinafter provided.

**Section 2 – *Automatic Termination.***

- (a) *Membership Qualifications.* Membership shall automatically terminate when a member no longer meets the membership qualifications, except that
- (1) the board may grant a member moving from the locality of this club or the surrounding area a special leave of absence not to exceed one (1) year to enable the member to visit and become known to a Rotary club in the new community if the member continues to meet all conditions of club membership;
  - (2) the board may allow a member moving from the locality of this club or the surrounding area to retain membership if the member continues to meet all conditions of club membership.
- (b) *How to Rejoin.* When the membership of a member has terminated as provided in subsection (a) of this section, such person, provided such person's membership was in good standing at the time of termination, may make new application for membership, under the same or another classification. A second admission fee shall not be required.
- (c) *Termination of Honorary Membership.* Honorary membership shall automatically terminate at the end of the term for such membership as determined by the board. However, the board may extend an honorary membership for an additional period. The board may revoke an honorary membership at any time.

**Section 3 – *Termination – Non-payment of Dues.***

- (a) *Process.* Any member failing to pay dues within thirty (30) days after the prescribed time shall be notified in writing by the secretary at the member's last known address. If the dues are not paid on or before ten (10) days of the date of notification, membership may terminate, subject to the discretion of the board.
- (b) *Reinstatement.* The board may reinstate the former member to membership upon the former member's petition and payment of all indebtedness to this club. However, no former member may be reinstated to active membership if the former member's classification is in conflict with article 7, section 2.

**Section 4 – *Termination – Non-attendance.***

- (a) *Attendance Percentages.* A member must
- (1) attend or make up at least 60 percent of club regular meetings in each half of the year;
  - (2) attend at least 30 percent of this club's regular meetings in each half of the year. If a member fails to attend as required, the member's membership shall be subject to termination unless the board consents to such non-attendance for good cause.
- (b) *Consecutive Absences.* Unless otherwise excused by the board for good and sufficient reason or pursuant to article 8, sections 3 or 4, each member who fails to attend or make up four consecutive regular meetings shall be informed by the board that the member's non-attendance may be considered a request to terminate

membership in this club. Thereafter, the board, by a majority vote, may terminate the member's membership.

**Section 5 – Termination – Other Causes.**

- (a) *Good Cause.* The board may terminate the membership of any member who ceases to have the qualifications for membership in this club or for any good cause by a vote of not less than two-thirds of the board members, at a meeting called for that purpose.
- (b) *Notice.* Prior to taking any action under subsection (a) of this section, the member shall be given at least ten (10) days' written notice of such pending action and an opportunity to submit a written answer to the board. The member shall have the right to appear before the board to state the member's case. Notice shall be by personal delivery or by registered letter to the member's last known address.
- (c) *Filling Classification.* When the board has terminated the membership of a member as provided for in this section, this club shall not elect a new member under the former member's classification until the time for hearing any appeal has expired and the decision of this club or of the arbitrators has been announced.

**Section 6 – Right to Appeal, Mediate or Arbitrate Termination.**

- (a) *Notice.* Within seven (7) days after the date of the board's decision to terminate membership, the secretary shall give written notice of the decision to the member. Within fourteen (14) days after the date of the notice, the member may give written notice to the secretary of the intention to appeal to the club, request mediation, or to arbitrate as provided in article 15.
- (b) *Date for Hearing of Appeal.* In the event of an appeal, the board shall set a date for the hearing of the appeal at a regular club meeting to be held within twenty-one (21) days after receipt of the notice of appeal. At least five (5) days' written notice of the meeting and its special business shall be given to every member. Only members shall be present when the appeal is heard.
- (c) *Mediation or Arbitration.* The procedure utilized for mediation or arbitration shall be as provided in article 15.
- (d) *Appeal.* If an appeal is taken, the action of the club shall be final and binding on all parties and shall not be subject to arbitration.
- (e) *Decision of Arbitrators or Umpire.* If arbitration is requested, the decision reached by the arbitrators or, if they disagree, by the umpire shall be final and binding on all parties and shall not be subject to appeal.
- (f) *Unsuccessful Mediation.* If mediation is requested but is unsuccessful, the member may appeal to the club or arbitrate as provided in subsection (a) of this section.

**Section 7 – Board Action Final.** Board action shall be final if no appeal to this club is taken and no arbitration is requested.

**Section 8 – Resignation.** The resignation of any member from this club shall be in writing, addressed to the president or secretary. The resignation shall be accepted by the board if the member has no indebtedness to this club.

**Section 9 – Forfeiture of Property Interest.** Any person whose club membership has been terminated in any manner shall forfeit all interest in any funds or other property belonging to this club.

**Article 12 Community, National, and International Affairs**

**Section 1 – Proper Subjects.** The merits of any public question involving the general welfare of the community, the nation, and the world are of concern to the members of this club and shall be proper subjects of fair and informed study and discussion at a club meeting for the enlightenment of its members in forming their individual opinions. However, this club shall not express an opinion on any pending controversial public measure.

**Section 2 – No Endorsements.** This club shall not endorse or recommend any candidate for public office and shall not discuss at any club meeting the merits or demerits of any such candidate.

**Section 3 – Non-Political.**

(a) *Resolutions and Opinions.* This club shall neither adopt nor circulate resolutions or opinions, and shall not take action dealing with world affairs or international policies of a political nature.

(b) *Appeals.* This club shall not direct appeals to clubs, peoples, or governments, or circulate letters, speeches, or proposed plans for the solution of specific international problems of a political nature.

**Section 4 – Recognizing Rotary's Beginning.** The week of the anniversary of Rotary's founding (23 February) shall be known as World Understanding and Peace Week. During this week, this club will celebrate Rotary service, reflect upon past achievements, and focus on programs of peace, understanding, and goodwill in the community and throughout the world.

### **Article 13 Rotary Magazines**

**Section 1 – Mandatory Subscription.** Unless, in accordance with the bylaws of RI, this club is excused by the board of directors of RI from complying with the provisions of this article, each member shall, for the duration of membership, subscribe to the official magazine or to the magazine approved and prescribed for this club by the board of directors of RI. The subscription shall be paid in six (6) month periods for the duration of membership in this club and to the end of any six (6) month period during which membership may terminate.

**Section 2 – Subscription Collection.** The subscription shall be collected by this club from each member semiannually in advance and remitted to the Secretariat of RI or to the office of such regional publications as may be determined by the board of directors of RI.

### **Article 14 Acceptance of Object and Compliance with Constitution and Bylaws**

By payment of an admission fee and dues, a member accepts the principles of Rotary as expressed in its object and submits to and agrees to comply with and be bound by the constitution and bylaws of this club, and on these conditions alone is entitled to the privileges of this club. Each member shall be subject to the terms of the constitution and bylaws regardless of whether such member has received copies of them.

### **Article 15 Arbitration and Mediation**

**Section 1 – Disputes.** Should any dispute, other than as to a decision of the board, arise between any current or former member(s) and this club, any club officer or the board, on any account whatsoever which cannot be settled under the procedure already

provided for such purpose, the dispute shall, upon a request to the secretary by any of the disputants, either be resolved by mediation or settled by arbitration.

**Section 2 – Date for Mediation or Arbitration.** In the event of mediation or arbitration, the board shall set a date for the mediation or arbitration, in consultation with disputants, to be held within twenty-one (21) days after receipt of the request for mediation or arbitration.

**Section 3 – Mediation.** The procedure for such mediation shall be that recognized by an appropriate authority with national or state jurisdiction or be that recommended by a competent professional body whose recognized expertise covers alternative dispute resolution or be that recommended by way of documented guidelines determined by the board of Rotary International or the trustees of The Rotary Foundation. Only a member of a Rotary club may be appointed as mediator(s). The club may request the district governor or the governor's representative to appoint a mediator who is a member of a Rotary club and who has appropriate mediation skills and experience.

(a) *Mediation Outcomes.* The outcomes or decisions agreed between the parties as a result of mediation shall be recorded and copies held by each party, the mediator(s) and one copy given to the board and to be held by the secretary. A summary statement of outcomes acceptable to the parties involved shall be prepared for the information of the club. Either party through the president or secretary may call for further mediation if either party has retracted significantly from the mediated position.

(b) *Unsuccessful Mediation.* If mediation is requested but is unsuccessful, any disputant may request arbitration as provided in section 1 of this article.

**Section 4 – Arbitration.** In the event of a request for arbitration, each party shall appoint an arbitrator and the arbitrators shall appoint an umpire. Only a member of a Rotary club may be appointed as umpire or as arbitrator.

**Section 5 – Decision of Arbitrators or Umpire.** If arbitration is requested, the decision reached by the arbitrators or, if they disagree, by the umpire shall be final and binding on all parties and shall not be subject to appeal.

#### **Article 16 Bylaws**

This club shall adopt bylaws not inconsistent with the constitution and bylaws of RI, with the rules of procedure for an administrative territorial unit where established by RI, and with this constitution, embodying additional provisions for the government of this club. Such bylaws may be amended from time to time as therein provided.

#### **Article 17 Interpretation**

Throughout this constitution, the terminology "mail," "mailing," and "ballot-by-mail" will include utilization of electronic mail (e-mail) and internet technology to reduce costs and increase responsiveness.

#### **Article 18 Amendments**

**Section 1 – Manner of Amending.** Except as provided in section 2 of this article, this constitution may be amended only by the council on legislation in the same manner as is established in the bylaws of RI for the amendment of its bylaws.

**Section 2 – Amending Article 2 and Article 3.** Article 2 (Name) and Article 3 (Locality of the Club) of the constitution shall be amended at any regular meeting of this club, a quorum being present by the affirmative vote of not less than two-thirds of all voting members present and voting, provided that notice of such proposed amendment shall have been mailed to each member at least ten (10) days before such meeting, and provided further, that such amendment shall be submitted to the board of directors of RI for its approval and shall become effective only when so approved.

**Section 3**

- (a) Those provisions of this constitution being required by the Incorporated Societies Act 1908 and as identified in the Schedule hereto, may be amended at any regular meeting of the club by a quorum being present, by the affirmative vote of a majority of its members present and voting, provided that notice of such proposed amendment shall have been mailed to each member at least ten (10) days before such meeting.
- (b) Any amendment to this constitution referred to in Section 3 (a) must first be submitted to the board of directors of RI for its approval and shall become effective only when so approved and then upon registration with the Registrar of Incorporated Societies which shall be facilitated as soon as possible after the coming into force of amendments proposed by the Council On Legislation or approval pursuant to Article 18 Section 2 above.

**Article 19 - Common Seal**

- (a) The Common Seal of the club shall be kept in the custody of the secretary.
- (b) The Seal shall only be affixed to any document by authority of a resolution of the board.
- (c) The affixing of the Seal shall be in the presence of two members of the board of whom one shall be either the president or secretary.

**Article 20 – Quorum**

- (a) One third of the membership shall constitute a quorum at the annual meeting or regular meeting of the club.
- (b) A majority of the board shall constitute a quorum at board meetings.

**Article 21 – Voting**

- (a) Ordinary business of the club shall be by voice vote.
- (b) Election of officers and directors shall be by ballot.
- (c) Objections to proposed members shall be determined by the board ballot.

**Article 22 – Finance**

- (a) The treasurer shall deposit all funds of the club in some bank approved by the board.
- (b) All accounts shall be paid by cheques signed by any two of the president, secretary, treasurer or other board members.
- (c) A full statement of Financial Accounts including a Statement of Financial Position and Statement of Financial Performance together with a statement of any mortgage, charges and securities affecting the club's property for the last fiscal

year shall be prepared by the treasurer and audited by a chartered accountant or other qualified person.

- (d) The financial statements shall be presented to the annual meeting for adoption and when adopted shall be forwarded to the Registrar of Incorporated Societies.
- (e) The fiscal year shall extend from 1 July to 30 June.
- (f) At the beginning of each fiscal year the board shall prepare a budget of the estimated income and expenditure for the year.
- (g) The board may raise or borrow money in such a manner and upon such security as the board may think fit, and in particular upon the security of any mortgage or charge on all or any part of the club's assets or by the issue of debentures upon such rights, terms and conditions as the board shall decide or are set out in the bylaws of the club. The board may from time to time invest and reinvest in such securities and upon such terms as it thinks fit, the whole or any part of the funds of the club which shall not be required for the immediate business of the club.
- (h) In exercising the power vested in the club by Article 22(g) the treasurer shall invest funds in such securities as the board may determine.
- (i) The board may rent or otherwise deal in real and personal property and carry out or commit any lawful action as either a principal or ancillary object as the board may resolve in the furtherance of these objects.

#### **Article 23 – Payments to Members.**

No member or person associated with a member of the club shall derive any income, benefit or advantage from the club where they can materially influence the payment of income, benefit or advantage. However:

- (1) Professional services to the club rendered in the course of business charged at no greater rate than current market rates; or
- (2) Interest on money lent at no greater rate than current market rates, are allowable.

#### **Article 24 – Liquidation**

- (a) The club may be put into liquidation if a resolution appointing a liquidator shall have been passed by a majority of the members present and entitled to vote at a meeting convened for the purpose of considering such a resolution.
- (b) The resolution to put the club into liquidation must be confirmed at a further meeting of which notice is to be given. That meeting must be held no earlier than 30 days after the date on which the first resolution was passed and must be passed by a majority of the members present and entitled to vote.
- (c) On the liquidation of the club any moneys and property remaining after due settlement of the affairs of the club and the payment of all debts and claims shall not be paid to or distributed amongst members of the club or other individual members of another Rotary club but shall be paid as directed by the District Governor of the Rotary district in which this club is situated for the purposes of Rotary.

**Article 25 – This club shall be a non-profit society. Its purpose shall be charitable and**

benevolent and to encourage, promote and extend the object of Rotary International and to maintain the relations of a member club in Rotary International.

**Article 26** – Insofar as the provisions of the laws of New Zealand under which this club is incorporated shall permit, this club shall be subject to the jurisdiction of Rotary International.

### **SCHEDULE**

Clauses able to be altered without approval from RI :

**Article:** 18 Sect. 3 (a); 19; 20; 21; 22; 23; 24.

